

# Culmington Parish Council

Chair: Cllr Ian Steele

Minutes of the Ordinary Meeting held on **Tuesday 5<sup>th</sup> April 2022 at 7.00pm**  
**at Culmington Village Hall**

**In Attendance:** Councillors Mr A Pike (Vice Chair), Mr J Turley, Mrs C Byng, Ms J Watts, Ms J Mear, Mrs M Holland. Cllr Motley (Shropshire Council) and H Coonick (Clerk/RFO)

- 1.0 Apologies for Absence:** Cllrs Steele and Alderson
- 2.0 Declarations of Interest relating to this meeting:** None
- 3.0 Public involvement session:** No members of the public in attendance
- 4.0 Minutes:** The minutes of the meeting of Culmington Parish Council held on Tuesday, 1<sup>st</sup> March, 2022 were approved as correct. Prop Cllr Byng, 2<sup>nd</sup> Cllr Holland
- 5.0 Matters Arising:** None
- 6.0 Finance:**
  - 6.1** The bank account holds £7028.08 on 31<sup>st</sup> March 2022, which is mainly ringfenced for specific projects. There is £560.80 of unspent money. The accounts reconcile with the bank statement. It was resolved to accept the Annual Accounts. Prop Cllr Byng 2<sup>nd</sup> Cllr Watts.
  - 6.2** It was agreed that the Clerk's Annual Pay Award 2021-2022 should be backdated as per the NJC guidance to the 1/4/2021 paid in the June 2022 payroll. This rate is £10.63 per hour. Prop Cllr Byng, 2<sup>nd</sup> Cllr Mear
  - 6.3** Payments to D Lewis (Environmental Maintenance) of £45 for Inv 127 and H Coonick (Clerk) reimbursement for stationery, postage and domain registry of £44.03 were agreed. Prop Cllr Byng 2<sup>nd</sup> Cllr Turley.
  - 6.4** The Clerk reported that the Council has re-declared its status with The Pensions Regulator.
- 7.0 Reports from Members**
  - 7.1** Shropshire Council – Cllr Motley reported that the bid to the Dept of Transport for improving public transport had not been successful. They have been asked to form an enterprise partnership. There is an aim to increase the services based within libraries.
  - 7.2** Village Hall – Cllr Mear reported that the Village Hall committee are continuing to plan the Jubilee events. They are looking for younger members to join the committee. There is a curry night on the 29<sup>th</sup> April.
  - 7.3** Flood Committee – Cllr Byng reported that she will attend a flood committee meeting before the next Parish Council meeting.
  - 7.4** South Shropshire Area Committee – Cllr Steele was not in attendance.
- 8.0 Planning Enforcement Update** – Cllr Motley agreed to look into this matter.
- 9.0 Community Governance and Boundary Review** – Cllr Motley asked the Chair of the Council to discuss with the bordering councils and put the issue onto the Parish Meeting Agenda and encourage parishioners to attend to express their opinions.
- 10.0 Flooding at the Church** – Cllr Motley reported that she had met with Andy Wilde (Interim Head of Highways). Shropshire Council are bringing a lot of highways services back in-house which should improve the services.
- 11.0 Risk Assessment** – The Risk Assessment was adopted with the addition of risks around the Vehicle Activated Sign being included.
- 12.0 On Street Parking Charges Consultation** – The council had no response.

- 13.0 Ownership of the Village Hall** – The Clerk and Cllr Byng had met with Cllr Mear (in her role as Village Hall Committee Chair) and Avril Enston (Village Hall Committee Secretary) to look at the documents that they both hold. The Clerk will update the Parish Council contact details that are held by the Land Registry. The Parish Council are Custodian Trustees and the Village Hall Committee are responsible for managing and insuring the Village Hall.
- 14.0 Locked Gates on Bridleway** – The Clerk has reported the locked gates to Outdoor Partnerships, Shropshire Council.
- 15.0 Fallen Tree in Seifton Brook** – The Clerk has reported this to the Environment Agency
- 16.0 Trees Overhanging Church Walk** – The Clerk contacted the Parish Paths Team who have cleared the trees.
- 17.0 Road Closure and Informing Residents** – Parishioners can join the Jeff Needham Google Group which has updates on road closures.
- 18.0 Plastic Waste at Laundry Works** – The Clerk has re-referred the issue to the Environment Agency due to no response since December, as there are continuing concerns about the storage of plastic at the site.
- 19.0 Parish Council Website and Planning** – The website is still not updating with planning applications, the Parish Council pay £220 per year for the website hosting, an alternative without planning updates would be free. Cllr Motley will follow this up but, if not successful the Council will decide whether to cease the contract with Web Orchard and use a free website service.
- 20.0 20's Plenty for Us** – No Councillors are intending joining the zoom meeting to discuss this issue.
- 21.0 Items for the Annual Parish and Annual Parish Council Meetings on 3<sup>rd</sup> May 2022**

**The Council would like to thank Cllr Seabrook for planting the Jubilee Tree in the church yard in Culmington. A commemorative plaque for the tree has been received.**

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Signed by the Chair:

Date: