

# Culmington Parish Council

## Minutes of the Meeting on Tuesday 3<sup>rd</sup> October 2023 at 7.00 pm at Culmington Village Hall

**Members Present:** Councillors Mr Ian Alderson (Temporary Chair), Mrs C Byng, Ms J Mear and Mr I Steele. **In Attendance:** Cllr Cecilia Motley (Shropshire Council) and H Coonick (Clerk)

1. **Receive and Accept Apologies for Absence:** Mr A Pike, Mrs M Holland, Mr M Seabrook, Mr J Turley and Ms J Watts.
2. **Declarations of Interest relating to this meeting:** None
3. **Public Involvement Session:** a. Cllr Byng raised an issue on behalf of the public: request for a 20mph limit in Culmington Village – this issue has been raised previously and when monitored there had been no incidents of vehicles travelling faster than 20mph. b. Cllr Mear asked if a card could be sent to the family of Mr Chris Jackson who has recently died in recognition of the support he has given the parish over many years. The clerk will send a card.
4. **Minutes of the Parish Council meeting held on Tuesday 5<sup>th</sup> September 2023:**  
**RESOLVED:** The minutes were approved as a correct record and signed by the chair.
5. **Confirm Compliance with the Eligibility Criteria for the General Power of Competence:** a. the majority of the councillors have been elected rather than co-opted b. the clerk has attained the Certificate of Local Council Administration.  
**RESOLVED:** that the Council complies with the eligibility criteria and now has the General Power of Competence
6. **Consider Management of the Defibrillator at Culmington Village Hall:** Janet Stuart, who is responsible for maintaining the defibrillator, presented the issue of the funding of the batteries and pads for the defibrillator and for a replacement for the machine in the longer term. The battery needs replacing now and the pads in February 2024.  
**RESOLVED:** to include the cost of replacement batteries and pads in the Parish Council budget for the next and following years. If sufficient money remains in the budget for 2023-24 the parish council will provide funding for a new pad and battery in March 2024. If the defibrillator itself needs replacement this will need to be covered by local fundraising or approaching organisations which donate defibrillators. Responsibility for insurance for the equipment will remain with the village hall.
7. **Community Governance and Boundary Review:**
  - 7.1. Potential Changes to Parish Boundaries at Seifton Bache – Cllr Byng will meet with Cllr Povall (Diddlebury Parish Council) to discuss the boundary at Seifton and report back to the next meeting. There was agreement with Stanton Lacy Parish Council that the 6 properties presently in Stanton Lacy parish should transfer to Culmington Parish Council area.
8. **Highways**
  - 8.1. Speed Indicator Device (SID) at the Eastern Entrance to Culmington Village:  
**RESOLVED:** to request that Shropshire Council agree that the new SID be placed on the pedestrian sign just inside the speed limit to the east of the village.
9. **Reports from Members**
  - 9.1. Shropshire Council – Cllr Motley reported that the Local Government Boundary Commission have accepted most of the proposals made by Shropshire Council except that Cardington will be moved to the Corvedale Division. Cllr Motley will find it difficult to attend all nine of the Parish Council meetings due to the distances involved. The election team will now sort out the changes to the parliamentary boundaries. The Community Governance Review will not need to be completed before the next election. The government's proposals to stop the sales of Oil Boilers has been extended and there is concern about the timescale

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for the changeover by BT to digital landlines. There is government funding available for rural areas called the Rural Prosperity Fund.

- 9.2. Village Hall Committee– Cllr Mear reported that the building regulations for the village hall extension have been applied for. There are fundraising events planned and the recent Tractor Run was well supported. The committee are trying to get broadband installed in the hall.

- 9.3. Flood Committee – Cllr Byng had nothing to report.

10. **Renewing the Parish Plan:** Cllr Motley suggested that the Shropshire Council Place Plan was now a more important document than the Parish Plan and the Clerk reported that the Council had put forward several items for inclusion in the Place Plan earlier in the year.

**RESOLVED:** To not renew the Parish Plan at this point.

11. **Preparing an Emergency Plan:** The Clerk reported that she had discussed this with Cllr David Hedgley (Chairman of Diddlebury Parish Council) who suggested that a meeting with Shropshire Council's emergency planning team is organised. Cllr Motley will look into this request.

12. **Website Options:** The Clerk presented the options, none of which provided a cheaper user-friendly alternative to Hugo Fox, the present website provider.

**RESOLVED:** To remain with Hugo Fox once they begin charging a fee in April 2024.

13. **Finance:**

- 13.1. Finance Report and Expenditure Against Budget: The bank account as of the 15/9/23 holds £12,842.43 with an expenditure from April-September of £2,143.86 and is within budget. The bank reconciliation was signed by Cllrs Steele and Mear.

- 13.2. Items for Inclusion in the Draft Budget for Consideration at the November Meeting: a. Defibrillator battery and pads b. website fees. Councillors to notify the Clerk of any suggestions so they can be costed and included in the draft budget

- 13.3. Authorise Payments to: D Lewis (Environmental Maintenance) £238, H Coonick (Clerk) Stationery and inks £54.74.

14. **Chairperson for the Next Meeting:** Cllr Ian Alderson will remain as temporary chair.

15. **Items for the Parish Council Meeting at 7.00 pm on Tuesday 7<sup>th</sup> November 2023:** a. Parish boundary review b. Consider draft budget.

Signed by the Chair:

Date: